



ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401

REGULAR MEETING – **FINAL**

MAY 24, 2022

4:00 P.M.

(THIS MEETING IS RECORDED)

3:45 PM – Special Presentation – Invoice Cloud (Conference Call)

WELCOME – New Board Member – Stephen Morgan
Appointed by the Township, May 4, 2022

1. **Roll Call:** (Regular Meeting)

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

2. **REORGANIZATION – Request Nominations to Reorganize the Board**
(Chairman, Vice Chair, Secretary, Treasurer, Vice Sec/Treasurer)

MOTION 1: Authorize to Reorganize and appoint the RTSA Board; Chairman, Vice Chair, Secretary, Treasurer and Vice Secretary/Treasurer.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

3. **Secretary's Report:**

MOTION 2: To approve the minutes of the Regular Meeting of April 26, 2022 as presented.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

4. **Citizens Comments:**

MOTION 3: To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

5. **Correspondence:**

6. **Chairman's Report:**



7. **Business Report:**

Pollock Run General Operating Account Report

MOTION 4: To ratify the payments of bills in the amount of \$183,446.17 for May 2022.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

MOTION 5: To Accept the Financial Reports as submitted for April 2022.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

8. **Engineer's Report**

Written report submitted by KLH Engineers for consideration.

DISCUSS

- a. Capital Improvement Plan – Five Year - Discuss
- b. Filter Cake Conveyor Belt – (Removed from original Press Project)
Options (Replace/Rehab) – KLH Recommends Complete Replacement
Rebuild - \$65,000; New - \$90,000; New (different brand) - \$90,000
KLH prepare/submit for consideration - proprietary letter
- c. 2022 Paving Project (Discuss) – Engineers Estimate – Plans and Specifications
Authorize to Advertise
- d. Willowbrook Golf Course – New Development – Update
Preliminary Approval – Township – Finalizing roof water collection system.
Submit final plan for approval by Township approximately May or June.
- e. Willowbrook Sewer Line Extension Project, - Engineer prepared Plans - extend main & eliminate Willowbrook pump station. Project requires 6 easements, 2 easements received
- f. Security – Office and Plant – KLH preparing a report (Site meetings 4/5 & 4/19)
Update – Report near completion
- g. Generator Transfer Switch Project at Plant – update – Information sent to ABB (formerly GE) to review. On site 5/19/2022
- h. SR 51/70 Project – Final Utility Design – Update – Plan Finalized
Bid Awarded – Golden Triangle Construction; Anticipated Notice to Proceed – June 13, 2022; Utility Construction Meeting – 5.26.2022
- i. SR 70 Project – Arnold City Project – Meeting with PENNDOT-Update
Design & Construction Schedule



MOTION 6: Award Filter Cake Conveyor Belt Project to _____ at a cost of \$ _____ as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

MOTION 7: Authorize to advertise the Plans and Specifications for the 2022 Paving Project as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

MOTION 8: Accept the Engineers Report for May 2022 as presented by KLH Engineers.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

8. Solicitor's Report:

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.

DISCUSS

- a. Easements – 51/70 Project – Condemnation Update (Escrowed - \$3,100 completed) – Discuss (Board of Viewers)
- b. COVID Policy – Discuss (See Memorandum)
- c. Dye Test & Lateral Inspection Fee – Discuss Options

MOTION 9: Accept the Solicitor's Report for May 2022 as presented by Gaitens, Tucceri & Nicholas, LLC.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

9. Manager's Report:

Written report submitted by Authority Manager for consideration.

DISCUSS:

- a. DEP Plant Inspection – October 21, 2021 – Response submitted (No reply)
- b. Authority participating LIHWAP Program – Low Income Household Water Assistance Program (Contact Authority Office for Detail).
- c. Electrical Distribution Inspection completed at Plant – FTBA submitted proposal April; Second proposal to be received by AIMM Services. Consultants on site to provide a second recommendations for compliance and upgrade.
- d. GIS – Contract entered into, work to begin – 6-6-2022
- e. Invoice Cloud – Payment Portal – Discuss
- f. Coal Hollow Road – PENNDOT Hill Stabilization Project - Update



MOTION 10: Accept the Managers Report for May 2022 as presented.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown

10. **Old Business: (DISCUSSION)**

11. **New Business:**

12. **Adjournment:**

MOTION 11: To Adjourn the Meeting of May 24, 2022.

_____ Callaway _____ Dilmore _____ Morgan _____ Sokol _____ Manown