

ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
June 25, 2024

The Regular Meeting of June 25, 2024 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman
Stephan Morgan, Vice-Chairman
Aaron Gilbert, Treasurer - **Absent**
Clyde Gouker, Jr., Secretary - **Absent**
Michael Bonura, Asst. Secretary/Treasurer
Romel Nicholas, Esquire
David Coldren, PE, Engineer
Gary Dilmore, Manager
Kathleen Lemley, Secretary

The Chairman reported the Rostraver Sewage Authority Board held an Executive Session on June 25, 2024 from 3:00 p.m. to 3:30 p.m. for personnel matters.

SECRETARY'S REPORT:

MOTION 1: *A motion was made by Mr. Morgan to approve the minutes of the Regular Meeting dated June 25, 2024, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

CITIZENS TO BE HEARD: Chairman noted there were no citizens in attendance.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

MOTION 2: *A motion was made by Mr. Bonura to ratify the payment of bills in the amount of \$202,573.33 for June 2024. Seconded by Mr. Morgan.*

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

MOTION 3: A motion was made by Mr. Bonura to approve the Financial Reports for the month ending June 2024. Seconded by Mr. Morgan.

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for June 2024 is attached hereto and made part of these minutes.

Mr. Coldren updated the Board on the Claire manor/Sweeney Plan project. The lining of the sewage lines is anticipated to begin the week of July 1, 2024.

Mr. Coldren reported on the Carson Street project. The reimbursement resolution and cost sharing request letter were submitted to PennDOT. KLH has completed the plan and technical specification. The easement was prepared and forwarded to the Hollick family for signature. Construction quotes need to be obtained.

Mr. Coldren reported to the Board he received a call from a developer for the Willowbrook Golf Course and it appears it is still going forward. The final drawings have not been received.

MOTION 4: A motion was made by Mr. Bonura to approve the Engineer's Report for June 2024, as presented. Seconded by Mr. Morgan.

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report for June 2024, is attached hereto and made part of these minutes.

Mr. Nicholas is requesting Mr. Campbell be involved in updating the Rules & Regulations. Mr. Nicholas asked Mr. Campbell if he will accept his requested. Mr. Campbell said yes.

MOTION 5: *A motion was made by Mr. Morgan to approve the Solicitor's Report for April 2024, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

FIELD SUPERVISOR REPORT:

Mr. Campbell reported tree removal is completed at the pump stations. Mr. Campbell contacted Pump Man to discuss switching from soft starts to VFD's at the Collinsburg Pump Station. Both pumps are in operation, soft start going bad on pump #1.

MANAGER'S REPORT:

The written Manager's Report was presented by Gary Dilmore. A copy of the Monthly report for June 2024, is attached hereto and made part of these minutes.

Mr. Dilmore asked the Board if they want to replace the vacant union position. Mr. Morgan deferred the question to Mr. Campbell. Mr. Campbell reported on Friday's we are down to two men working and we do have the work for a fifth person.

MOTION 6: *A motion as made by Mr. Morgan to approve the Manager to advertise for the open union position. Seconded by Mr. Bonura.*

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

Mr. Dilmore asked the Board if they will authorize the manager to buy a new truck to replace the aging Colorado. Mr. Dilmore suggested a Ford 150 and it needs to be four-door, four-wheel drive F150 pickup truck.

Mr. Morgan ask if we are getting bids or are we buying it. Mr. Dilmore said we are going to go through co-stars through C. Harper Ford. Mr. Morgan asked if other dealerships will have the opportunity to bid on the truck. Mr. Morgan asked what if Davies Ford is \$10,000 cheaper than co-star. Mr. Coldren asked is there a chance Davies Ford is co-star qualified. Mr. Dilmore said we can shop around. Mr. Morgan asked if you have the specs, I

can have a price tomorrow. Mr. Manown asked for clarification so we do not have to wait another month, Mr. Morgan will get a quote from Davies Ford. Mr. Morgan asked if we can go outside of co-star or just going through co-star. Mr. Campbell said we want to go through co-stars because it will be the best price because we get the government pricing. Mr. Manown said we need a vehicle, sometime this week we will have a price from Davies on the truck and then compare co-star pricing to Davies pricing. Mr. Manown said compare apples to apples. Mr. Dilmore said that is how we came up with the specs is because of co-star. Mr. Morgan said he deals with both of them.

Bonura asked if the spec for this purchase on this truck, will it be the specs for future vehicles. Mr. Dilmore said yes. Mr. Campbell said we have look into getting a lift gate for one of the vehicles.

Mr. Morgan asked Mr. Romel if we go outside of co-star do we have to advertise. Mr. Nicholas responded yes, if you go outside of co-stars you will have to put it out to bid. Mr. Coldren said Uniontown Ford is co-star certified.

MOTION 7: *A motion was made by Mr. Bonura to approve the Manager to secure competitive pricing among costar dealers on a F150 pickup truck. Seconded by Mr. Morgan.*

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

MOTION 8: *A motion was made by Mr. Morgan to authorize the Manager to enter into an easement agreement with Ralph Hollick for the Carson Street Bridge project for \$1,000.00. Seconded by Mr. Bonura.*

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

MOTION 9: *A motion was made by Mr. Morgan to approve the Manager's Report for June 2024, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

OLD BUSINESS:

NEW BUSINESS:

Mr. Morgan asked if we want a new employee with certifications and/or electrician. What are the thoughts of the Manager and Field Supervisor. Mr. Morgan asked if we are in need of an employee with electrical background. Mr. Dilmore said we do not have enough work for an electrician. We need an employee with a license or an employee who will get the license within three years. Mr. Morgan asked if a new employee can get a license in three years. Mr. Campbell said yes, it is three years to get the license.

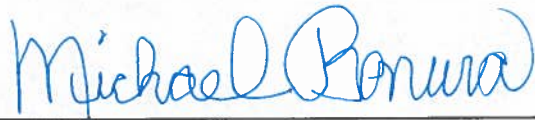
ADJOURNMENT:

MOTION 10 A motion was made by Mr. Bonura to adjourn the meeting of June 25, 2024 at 4:44 p.m. Seconded by Mr. Morgan.

Vote:

Bonura – Yes Gilbert - Absent Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

So Ordered Meeting Adjourned at 4:44 p.m.



Clyde Gouker, Jr., Secretary
Michael Bonura, Asst. Secretary/Treasurer